

## Rother District Council

<b>Report to:</b>	Cabinet
<b>Date:</b>	12 December 2022
<b>Title:</b>	Fees and Charges 2023-24
<b>Report of:</b>	Deborah Kenneally, Head of Neighbourhood Services
<b>Cabinet Member:</b>	Councillor Jeeawon
<b>Ward(s):</b>	All
<b>Purpose of Report:</b>	To set out proposed fees and charges for 2023-24
<b>Decision Type:</b>	Key
<b>Officer Recommendation(s):</b>	It be <b>RESOLVED:</b> That the charges shown in the Appendices (1-9) be approved and brought into effect from 1 April 2023 with the exception of charges in Appendix 6 (b) which will be brought into effect from 15 July 2023.
<b>Reasons for Recommendations:</b>	The recommendations take into account the rate of inflation and any known contract uplifts to ensure that our fees cover the costs of providing our services.

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### Introduction

1. This report proposes a set of revised fees and charges for a range of services provided by the Council. The Council regularly reviews and revises its rates for fees and charges so that either all or a proportion of the cost of service provision can be met and built into the Revenue Budget accordingly. In most cases the recommended increases to fees and charges are in line with the current cost of inflation as based on the Consumer Price Index (CPI). There is much debate at present about the current higher inflation rate and current indications are that interest rates may begin to wane in a year's time but remain high for the time being. The CPI rate as of September 2022 is 10.1% - this has been rounded down slightly to a proposed increase of 10% to our fees and charges unless otherwise identified. If approved, the new rates for fees and charges will be built into the draft Revenue Budget for 2023/24.
2. It should be noted that if the increases in charges are too high, income levels may drop due to customer resistance and affordability for the customer. Usage and uptake of services needs to continue at optimum levels to support funding of increasing service costs, including administration and contract uplifts where applicable. Failure to achieve sufficient income and thereby reduce subsidy on non-essential services may compromise the Council's ability to fund statutory services and savings may need to be made elsewhere in the budget to mitigate a loss of income.

3. It should also be considered that services delivered by third party contractors to support Council services are liable to additional increase in costs due to staff shortages, rising salary levels and the Government's proposed National Insurance Contribution increase. It is therefore important to future proof the impact of these potential increased costs on service delivery.
4. A review of Neighbourhood Services revenue and expenditure has been undertaken to inform this report, taking into account staffing and contractor costs to provide services, maintenance and equipment costs, and any revenue received. The current cost of living crisis has also been considered when making recommendations.
5. The charges set out are inclusive of value added tax (VAT) at the current rate, where appropriate. Charges are rounded to the nearest 25p if under £50.00 or the nearest £1.00 if £50.00 or over.

### **Park Activities – Sports Pitches**

6. Sports pitches across the District provide areas for local clubs to carry out their activities. These clubs play an important role in maintaining the health and wellbeing of residents as well as providing activities for young people.
7. Current charges for sports pitches help to subsidise the costs to the Council in providing them. The pitches are maintained by our grounds maintenance contractors and their costs are subject to an annual increase based on inflation (RPI). Additional costs in providing services such as showers are also subject to increases in contractor cleaning charges and the cost of utilities. Therefore, officers recommend that an increase of 10% is applied to all charges to cover the effects of inflation. This will not completely cover RDC's costs associated with maintaining and providing sports pitches – the review of income/expenditure predicts a £120,000 deficit in 2022/23.
8. The court booking and payment system trialled at Egerton Park has been successful. Customers not wishing to book are still able to access courts free of charge when they are not in use by a paying customer. Bookings are limited to two hours per day per customer. Some minor changes to the charges were introduced in April 2022 whereby coaches would incur a slightly higher charge and also a one-off annual registration fee enabling their Lawn Tennis Association credentials to be checked, but also affording them slightly enhanced booking rights whereby they could book up to 10 weeks in advance compared to 8 weeks for members of the public. In addition, a nominal charge, half that of the summer season was introduced over the winter months. It is proposed this system be continued for 2023/24.
9. A detailed illustration of the recommended increases to fees and charges for Park Activities and Sports Pitches can be found at Appendix 1.

### **Parks and Seafront Activities – Special Events**

10. The number of events being held on public land within the District was steadily increasing prior to COVID-19. We expect the trend to continue in summer 2023 and event organisers are already starting to place bookings for

next summer. It is important that the level of charges for both charitable and commercial events are not perceived as a deterrent.

11. The administration and the level of associated staff resources required for park events continues to increase and there is an ever more stringent responsibility to ensure that each event has the appropriate safety measures, insurance and risk assessments in place.
12. Work carried out to parks and open spaces by contractors to maintain areas before and after events and to provide assistance during events are subject to annual increases in contract charges based on CPI (Consumer Price Index).
13. Therefore, officers recommend that an increase in line with inflation of 10% is applied to all charges to cover the effects of inflation and work undertaken by officers. This will not completely cover RDC's costs associated with managing events – the review of income/expenditure predicts a £4,200 deficit in 2022/23, however a number of Service Level Agreements offering free land/services to event organisers are ending in 2022 and if these are not renewed, income is likely to increase in 2023 should these events take place.
14. A detailed illustration of the recommended increases to fees and charges for special events can be found at Appendix 1.

### **Parks and Seafront Activities – Sports, Fitness and Activities Sessions**

15. A new charge for small activities with no more than 50 participants per occasion, organised by clubs or other groups where participants pay to take part either through a club membership or as a fee to the organiser was introduced in April 2022 and charges are recommended to continue for 2023/24.
16. The Council has a duty of care to those taking part in activities on land under its management in terms of ensuring that the land is suitable and safe to use for the activities and that appropriate safeguarding measures are in place.
17. At the current time, outside of the established sports and events booking system, no formal process is in place to record what activities are taking place on the Council's land and whether the organisers have appropriate insurances, risk assessments and safeguarding measures in place.
18. Whilst some activity organisers are proactive in liaising with the Council, many others operate without authorisation leaving the Council vulnerable to challenge over fairness and liability and organisers with a lack of certainty as to how to proceed. Officers recommend the introduction of a formal booking process and a nominal fee covering administrative costs in order to protect participants and reduce the risk of culpability to the Council should an incident occur.
19. Officers recommend that an increase of 10% is applied to all charges to cover the effects of inflation. As with sports pitch bookings, this will not completely cover RDC's costs associated with sports activity sessions, however it is important to encourage sports providers to engage with RDC before using our land so that we can ensure sessions are being held safely. A detailed

illustration of the recommended introduction of fees and charges for sports and activities sessions can be found at Appendix 1.

## **Cemetery Charges**

20. In October 2017, officers reported to Cabinet on the provision of cemetery services (Minute CB17/29 refers). This report outlined the challenges for the service and compared charges with other local authorities. These challenges have persisted during 2022/23.
21. The current charges for interments (burials and cremated remains) remained static between 2016 and 2020 to encourage use of local services, a 0.5% increase was implemented in 2021/22, and a 4.8% increase was implemented in 2022/23; however, contractor costs for services have risen annually in line with inflation creating a real terms reduction in income to the Council over the period. The current rates of fees and charges no longer meet the cost to the Council. Therefore, it is recommended that these fees are increased by the rate of inflation of 10% in 2023/24. Cemetery fees and charges remain broadly competitive with neighbouring authorities for example in 2022/23 Hastings Borough Council (HBC) charges £787 for a resident adult interment and Eastbourne Borough Council (EBC) charges £960 – the equivalent 2022/23 fee for an adult interment in Rother District Council (RDC) cemeteries is £1,001.00. EBC, HBC and RDC all double these fees for non-residents.
22. The Council provides a range of memorial services such as installing benches, tree planting, grounds maintenance and the hire of the chapel. It is recommended that the fees for cemetery services are increased by 10% in line with inflation to match the equivalent rise in the Council's costs.
23. The proposed uplift should cover RDC's costs associated with providing cemetery and memorial services – the review of income/expenditure predicts that the services will break even in 2022/23. A detailed illustration of the recommended increases to fees and charges for cemetery services can be found at Appendix 2.

## **Beach and Foreshore**

24. Beach hut sites are extremely popular and remain in high demand. The average sale price of beach huts on Bexhill beach has increased over the past 12 months (from £25,000 in 2020 to £34,000 in 2021 and £45,000 in 2022). Due to the increase in value and demand for beach huts, the recommendation therefore is for the licence fee for beach huts to rise above inflation by 16% to £650 per annum in 2023/24.
25. RDC currently charges a minimum of £2,000 or 10% of the sale price (whichever is higher) when beach hut ownership is transferred. Given the increase in sale prices during 2022 (average £45,000), it is recommended that the minimum transfer fee be held at £2,000 in 2023/24 as most hut owners are already paying the higher 10% transfer fee.
26. It is recommended that seasonal tent sites charges increase also above inflation by 16% in line with other beach hut licences.

27. For other foreshore services, a review of neighbouring councils indicates that Rother are charging considerably less than HBC (the only neighbouring council offering a comparable service) for winches and equipment boxes – Rother fees are approximately 40% less than Hastings for these services. Individual boat licences for RDC are also approximately 40% less than HBC. It is therefore recommended that boat licence fees are increased by 20% in 2023/24 (from £77 to £85), whilst winches and equipment box fees are increased by 23% in 2023/24 (from £40.50 to £50.00). It is recommended that commercial fishing boat fees are increased by the rate of inflation of 10% as these sites are not in demand and we currently have no take up whilst sailing/angling boat site fees are increased above the rate of inflation by 20% (from £51 to £56).
28. Income from beach and foreshore activities does not cover the cost of managing our coastline, however this income offsets some of the costs to RDC and is an important revenue stream to maximise. A detailed illustration of the recommended increases to fees and charges for Beach Activities can be found at Appendix 3.

### **Car Parking**

29. In October 2020, the Overview and Scrutiny Committee formed an Off-Street Car Parks Task and Finish Group to consider the impact of Civil Parking Enforcement on its off-street car parks. The Task and Finish Group recommended a number of changes to car park charging, namely the creation of three long-stay car parks with a single “all day” tariff (Gibbet Marsh, Lower Market and Wainwright Road) from 5 July 2021, and standardising chargeable hours across the district at 08:00-19:00 from 27 September 2021.
30. We recommend maintaining current car parking charges during 2023/24. There is a significant cost (£8,000-£10,000) in changing charges across all car parks including new signage and reconfiguration of pay and display machines, therefore a small increase in charges is unlikely to cover costs at this time. Also, in recognition of the current cost of living concerns, holding these tariffs for 2023/24 will help support our businesses, residents and visitors. An increase in permit prices does not require any machine configuration or signage amendments so the cost to the Council of amending permit prices is negligible.
31. It is recommended that nominated parking permit prices across the district (excluding long stay car parks) are increased by 43% from £350 per annum to £500 per annum. For Nominated permits at £500 per annum this equates to a charge of £1.37 per day over 365 days; or for someone parking 5 days a week, 48 weeks a year, this equates to a charge of £2.08 per parking session (the daily tariff in these car parks is between £5 and £15). This represents a considerable saving against the daily parking tariffs. From April 2016 to late 2019, nominated permits were charged at £498.50 per annum so a charge of £500 would still be in line with 2019 charges. This charge was reduced in late 2019 to £321 in line with the lower nominated permit price charged at Gibbet Marsh car park, which is now a long stay car park.
32. It is recommended to increase the Nominated permit price at the three long stay car parks as listed in paragraph 29 by the rate of inflation at 10%, thereby maintaining a lower annual charge than other RDC car parks to increase the

use of these 'further out of town' facilities. Hastings Borough Council charges £765.00 for a nominated car park permit in 2022/23.

33. We have observed a significant increase in the costs of managing Camber car parks, and in particular Western car park. In addition to recent improvements to the car park surface, general signage and payment machines, we increased the security at the car parks to combat increased levels of anti-social behaviour during peak season and we expect this requirement to continue next season. It is proposed that the summer season Camber car parks tariffs from 0-6 hours are increased by the rate of inflation at 10%. For the 6+ hours tariff, an above inflation increase of 20% is recommended – this is needed to ensure that it is not cheaper for customers to purchase a lower tariff and then top up during their visit. These increases will help to off-set the increased costs in providing the Camber services. There is a possibility that Old Lydd Road car park may become unavailable during season 2023 due to Council plans to redevelop this site. We will utilise the site for parking for as long as possible.
34. A detailed illustration of the current and inflationary increases to fees and charges for car parking can be found at Appendix 4.

### **Filming**

35. 1066 Film Office (part of HBC) manages filming requests on behalf of RDC. The Film Office manage all enquiries, paperwork, including ensuring that risk assessments and public liability insurance are in place, granting licenses, and collecting payments from those carrying out still photography and filming on RDC land.
36. RDC is responsible for giving permission for filming to take place, checking documentation where required and any on site liaison with the film companies.
37. 1066 Film Office take 10% of the revenue to cover their costs and RDC receives the remaining 90% up to £30,000 revenue and thereafter HBC receives 25% of the revenue.
38. An overview of filming charges, which are outlined by RDC but to a degree negotiated by HBC 1066 Film Office according to film companies' individual requirements and the Film Office experience and expertise, can be seen in Appendix 5.

### **Bulky Waste Collections**

39. The recommendation is that the fee for Bulky Waste Collections of one to three items (the most popular booking accounting for 93% of collections) stays the same at £40. The fee for four to six items is recommended to be increased from £73 to £75 and the fee for seven to nine items is increased from £108 to £110. These charges are proposed to increase below the rate of inflation as we do not wish to make it more attractive for customers to book multiple separate collections rather than one larger collection if needed.
40. A review of neighbouring councils indicates that HBC charges £35 for one to three items and Wealden District Council charges £55.

41. It is important that the set of charges for bulky waste collection does not deter people from using the service and so increase fly tipping. Fly tipping increased during the pandemic, exacerbated by the social distancing measures and the Household Waste Sites being closed or operating on a restricted basis, but the rate is now slowly reducing.
42. These recommendations will go some way to offsetting the annual uplift charges although these are not yet confirmed for 2023/24.
43. There is a risk that an increase in price may deter residents from using the service and increase fly tipping. However, the recommendation for fees for the most popular booking of one to three items remains the same, thus mitigating the risk.
44. A detailed illustration of the recommended increases to fees and charges for Bulky Waste Collections can be found at Appendix 6.

### **Garden Waste Collections**

45. The annual charge for the garden waste collection service was increased from 15 July 2022 to £50 per bin per annum for all customers subscribing to the service.
46. The cost of the service to the Council is approximately £625,000 per annum plus the costs to administer the service and provide new and replacement containers. It is projected that in 2022/23 the present charge of £50 per subscription would generate an income to the Council of approximately £1m across the present 20,500 customers. It is anticipated that there will be a considerable uplift in the cost for the new financial year, along with an increase in container costs and equipment due to the availability of certain materials, shortage of HGV drivers, increased use of Agency staff, fuel and utility costs.
47. In July 2021, the Council introduced garden waste permit stickers at a baseline cost of approximately £20,000 per annum. This has been successful in sustaining the number of household subscribers as it is clearer which containers have been paid for to be collected under the subscription service.
48. It is recommended therefore that the subscription cost for garden waste service be increased from £50 to £55 per bin which would increase the revenue to the Council to approximately £1.1m.
49. There is a risk that the higher cost of the service will deter some residents from renewing their garden waste collection subscription in July 2023. It is felt that this risk is unlikely to occur, but it is a possibility.
50. The garden waste subscription charge in neighbouring authorities are:
  - HBC £73
  - Lewes £70
  - EBC £57
  - Wealden £55

51. A detailed illustration of the recommended increases to fees and charges for Garden Waste Collections can be found at Appendix 6.

### **Localism Act 2011 - Appendix 7**

52. To ensure that the costs of providing non-statutory services are covered by the user, officers in the Environmental Health and Licensing Service have previously identified two areas where a charge can be levied under Section 3 of the Localism Act 2011:

a. Food Hygiene Rating Scheme (FHRS)

A revisit to rate a premises under the FHRS is not a statutory duty and it is therefore recommended that the scale of fees shown in Appendix 7 is approved. As a Council we would want food businesses to have the highest rating and therefore the fee only reflects the costs incurred by the Council.

b. Health Certificates (for food exported)

The Council receives requests for health certificates which must be signed by Environmental Health Officers or Official Veterinary Surgeons. If the health certificates are not correct and do not have a wet signature, the Port Health Authority of the importing country will reject the consignment of food. By issuing health certificates the Council is supporting local businesses to export food. The fees in Appendix 7 are recommended to cover the Council's costs, which are only sufficient if businesses provide adequate time and accurate information to allow certificates to be produced efficiently.

### **Statutory Fees - Environmental Health Service - Appendix 8**

53. Fees can only be set which reflect the costs incurred by the Council. Therefore, some fees have not been increased, as the cost incurred by the Council have not increased significantly. An exception to this is the fee for pavement licences, which allow tables and chairs to be placed on the highway. This was introduced as a temporary measure during the pandemic with a highly subsidised fee. The increased fee for serving notices under the Housing Act 2004 is also recommended for approval.

### **Proof of life verification for Foreign Pensions**

54. Rother is looking to introduce a charge of £25 from April 2023 to carry out 'proof of life' verification for foreign pensions as set out at Appendix 9. Historically this process has been completed free of charge by the customer service team, however, we are wanting to align with East Sussex County Council and numerous other Local Authorities that charge for this service.
55. The process takes around 20 minutes to complete and involves seeing a customer face to face, checking photo ID, completing and placing an official stamp on a form issued by the customers foreign pension provider to confirm that they are still alive. This then enables the customer to continue to receive their foreign pension for a further year. This is a discretionary service and has



a cost attached to provide this service in terms of officer time to complete the check.

56. The cost of this service that other local authorities charge ranges from free to £35 pounds.
57. Rother completes between 100 to 150 proof of life verification request per year.

Local Authority	Proof of Life Charge
East Sussex County Council	£10
North Hertfordshire Council	£10 (voluntary donation)
York Council	£25
North Norfolk District Council	£10
Dorset Council	£15
Guildford Borough Council	Free
Worcestershire County Council	£10
Wolverhampton City Council	£15
Thurrock	£35

## Reference

[Proof of life for foreign pensions | East Sussex County Council](#)

[Foreign Pensions: Proof of Life and Residence | North Herts Council \(north-herts.gov.uk\)](#)

[Proof of life and residence for foreign pensions – City of York Council](#)

[Home | Foreign pension: proof of life and residence \(north-norfolk.gov.uk\)](#)

[Proof of life and residence for foreign pensions - Dorset Council](#)

[Foreign Pension: Proof of Life and Residence | Foreign Pension: Proof of Life and Residence | Worcestershire County Council](#)

[Foreign Pension: Proof of Life and Residence | City Of Wolverhampton Council](#)

[Proof of life | Citizenship, nationality and proof of life | Thurrock Council](#)

## Conclusion

58. The increases recommended within this report support the Medium-Term Financial Strategy of the Council, ensure that non-statutory services are broadly self-funding and ensure that income levels are protected against the effects of inflation.
59. Members are requested to consider the proposals and determine the range of charges applying for 2022/23.

## Financial Implications

60. The financial implications have been discussed with the Section 151 officer and are detailed within the report. The increases are anticipated to yield additional income of about £160,000 in a full year.

## Sustainability Implications

61. It is crucial that the Council's fees and charges are increased to take into account the rate of inflation and any known contract uplifts to ensure that our fees cover the costs of providing our services. Failure to cover costs will have an effect on the levels of service that can be offered moving forward.

## Environment

62. It is important to note the potential impact on the environment if charges for items such as bulky waste collections for example become prohibitive to many people and so increase the likelihood of inconsiderate and anti-social behaviour such as fly tipping. Likewise, careful management of 'special events' is required to ensure any impact on the environment, such as litter, is dealt with in the appropriate manner.

## Risk Management Implications

63. As highlighted within this report, if the increases in charges are too high, income levels may drop due to customer resistance and affordability for the customer. Failure to achieve sufficient income and to reduce subsidy on non-essential services may compromise the Council's ability to fund statutory services in the future.

Other Implications	Applies?	Other Implications	Applies?
Human Rights	No	Equalities and Diversity	No
Crime and Disorder	No	Consultation	No
Environmental	No	Access to Information	No
Sustainability	Yes	Exempt from publication	No
Risk Management	Yes		

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Appendices:	1-8 provide detailed illustrations of the recommended increases to fees and charges
Relevant Previous Minutes:	None
Background Papers:	None
Reference Documents:	None

**PARKS ACTIVITIES**

Unless stated all charges include VAT @ 20%

**Sports Bookings**

	<b>Current Charges per Booking per Pitch (2022/2023)</b>			<b>Proposed Charges per Booking per Pitch (2023/2024)</b>		
	Adult (over 18)	Youth (12 – 18)	Under 12s	Adult (over 18)	Youth (12 – 18)	Under 12s
Football Pitch	£85.00	£18.50	£14.50	£93.50	£20.25	£16.00
Cricket Pitch	Adult (Over 18)	Colts		Adult (Over 18)	Colts	
	£82.00	£18.00		£90.00	£19.75	

		<b>Current Charges per Booking per Pitch (2022/2023)</b>	<b>Proposed Charges per Booking per Pitch (2023/2024)</b>
Stoolball Pitch	Casual Games	£28.50	£31.25
Additional Charges	Showers	£29.50	£32.50
	Closed Gate	£49.50	£55.00
	Cancellation (pitch fees)	£24.00	£26.50

Egerton Park tennis, pickleball and kickabout courts.		<b>Current Charges per Booking per Court per half hour (2022/2023)</b>	<b>Proposed Charges per Booking per Court per half hour (2023/2024)</b>
April to Sept inclusive	Member of the public	£1.50	£1.75
	Coach	£2.00	£2.25
	Bexhill Tennis Club*	£1.50	£1.75
Oct to March inclusive	Member of the public	£0.75	£0.75
	Coach	£1.00	£1.00
	Bexhill Tennis Club*	£2.00	£2.25
Annual one-off admin fee	Coaches	£50.00	£55.00

\*For courts in addition to the two courts leased to the Club.

***Sports, Fitness and Activities Sessions***

		<b>Current Charges (2022/2023)</b>	<b>Proposed Charges (2023/2024)</b>
Commercial Session	Per Session (up to 1 hour per day)	£10.00	£11.00
	Per Session (more than 1 hour per day)	£20.00	£22.00
	Annual one-off admin fee	£50.00	£55.00
Charitable Session	Per Session (up to 1 hour per day)	£3.00	£3.25
	Per Session (more than 1 hour per day)	£5.00	£5.50
	Annual one-off admin fee	£10.00	£11.00

***Parks and Seafront - Events and Fairs***

		<b>Current Charges (2022/2023)</b>	<b>Proposed Charges (2023/2024)</b>
Commercial Event – Small	Per Day	£122.00	£134.00
Commercial Event – Med	Per Day	£363.00	£399.00
Commercial Event – Large	Per Day 1 – 4	£680.00	£748.00
	Per Day 5 +	£523.00	£575.00
Charitable / Not for Profit – Small	Per Day	£65.00	£71.50
Charitable / Not for Profit – Medium	Per Day	£202.00	£222.00
Charitable / Not for Profit – Large	Per Day 1 – 4	£373.00	£410.00
	Per Day 5 + days	£297.00	£327.00
Damage Deposits	Small Events	£347.00	£382.00
	Medium Events	£576.00	£634.00
	Large Events	£1,152.00	£1267.00

**CEMETERY CHARGES**

	<b>Current Charges (2022/2023)</b>	<b>Proposed Charges (2023/2024)</b>
<b>INTERMENTS – For the burial of:</b>		
The body of a child up to 18 years old	£0.00	£0.00
The body of a person whose age at the time of death exceeded 18 years. At 1.52m (5') deep	£1,001.00	£1,101.00
Each additional 0.61m (2') depth	£400.00	£440.00
Cremated remains - interment	£274.00	£302.00
<b>EXCLUSIVE RIGHTS – For the Exclusive Right of Burial at the time of interment, for 50 years, including the preparation of the Deed of Grant</b>		
Full size plot (2.74m x 1.22m)	£1,001.00	£1,101.00
Small size plots (1.37m x 0.61m)	£495.00	£545.00
Garden of Remembrance at Rye (0.69m x 0.61m)	£284.00	£313.00
<b>Plot Reservation for 5-year period</b>		
Full size plot (2.74m x 1.22m)	£253.00	£278.00
Small size plots (1.37m x 0.61m)	£127.00	£140.00
Garden of Remembrance at Rye (0.69m x 0.61m)	£73.00	£80.00
<b>OTHER CHARGES</b>		
Use of Chapel	£203.00	£223.00
Transfer of burial rights	£129.00	£142.00
Search fee – 10 years to present	No Charge	No Charge
Search fee – before 10 years	£129.00	£142.00
d) Disinterring: Double appropriate re-opening fees, plus any additional charges to be determined by the proper officer according to the circumstances.		

**Cemetery Charges**

The whole of the foregoing fees and charges will be doubled in the case of any person who at the time of death was not a Council Tax payer or resident of the Rother District and has not so resided at any time during the twelve months preceding his or her death.

## CEMETERY CHARGES – *continued*

	Current Charges (2022/2023)	Proposed Charges (2023/2024)
<b>GROUNDWORK – maintenance and planting in respect of Bexhill Cemetery only</b>		
<b>Lawn Sections</b>		
Twice yearly planting with bedding plants	£165.00	£182.00
For Exclusive Burial Rights	£2,207.00	£2,428.00
<b>Traditional Sections</b>		
Turfing of a grave space	£187.00	£206.00
Maintenance with twice yearly planting per annum	£494.00	£544.00
<b>MEMORIALS</b>		
Permission to erect a memorial – (Cemeteries Only)	£129.00	£142.00
Permission to insert an additional inscription – (Cemeteries Only)	£52.00	£57.00
<b>Commemorative BENCHES AND TREES</b>		
<b>Commemorative Benches</b>		
10-year scheme, including installation, plaque and 10-year maintenance.	£741.00	£815.00
Cost of bench to be in addition - selection of four benches provided at current cost plus 5% charge.	On request	On request
Replacement / Additional Plaque for bench (not including inscription)	-	-
Replacement / Additional Plaque for bench, including inscription - maximum of four lines of text	£167.00	£184.00
<b>Commemorative Trees</b>		
Planting of a commemorative tree, including ground preparation, soil nourishment, stabilisation and protection of the sapling. Cost price plus 5% charge (not including tree)	£238.00	£262.00
A selection of trees and shrubs are available for planting, cost for the supply of the tree will be provided at time of request, current cost plus 5% charge	On request	On request
Plaque – including up to four lines of inscription	£68.00	£75.00
Installation and Plaque Mount for commemorative tree	£200.00	£220.00
Additional line of engraving on plaque	£7.75	£8.50
<b>FOR INSCRIPTIONS IN THE BOOK OF REMEMBRANCE</b>		
Up to five-line entry	£274.00	£301.50
Standard Embellishments (Extra)	£416.00	£458.00

**BEACH AND FORESHORE**

Unless stated all charges include VAT @ 20%, beach hut and tent license charges include VAT@ 12.5%

	<b>Current Charges 2022/2023</b>	<b>Proposed Charges 2023/2024</b>
<b>Beach Hut Site Licenses – Annual charge per hut</b> East/West Parade	£560.00	£650.00
Glyne Gap	£560.00	£650.00
<b>Beach Hut Site Licenses – Seasonal charge per site</b> Tent Sites, 6 months only	£386.00	£448.00
<b>Beach Hut Site Transfer Fee per hut</b>	£2,000.00 (or 10% of sale price, whichever is higher)	£2,000 (or 10% of sale price, whichever is higher)
<b>Foreshore License –Annual charge per item:</b> One Boat Site	£77.00	£85.00
Winches – Annual charge per winch	£40.50	£50.00
Equipment Boxes – Annual charge per box	£40.50	£50.00
Sailing/Angling Boat Site	£51.00	£56.00
Commercial Fishing Boat Site	£383.00	£421.00

**CAR PARK PERMITS**

Unless stated all charges include VAT @ 20%

	<b>Charges 2022/2023</b>	<b>Proposed Charges 2023/2024</b>
Annual Permit for One Car – All Car Parks	£858.00	£944.00
Half Yearly Permit for One Car – All Car Parks	£525.00	£578.00
Nominated Permit for One Car – Single Named Car Park	£350.00	£500.00
Lower Market, Battle (long stay)– Annual Permit per Car	£323.00	£355.00
Wainwright Road, Bexhill (long stay) – Annual Permit per Car	£323.00	£355.00
Western Road, Bexhill – Annual Permit per Car	£754.00	£830.00
Gibbets Marsh, Rye (long stay) - Annual Permit per Car	£323.00	£355.00
Gun Gardens, Rye – Annual Permit per Car	£1,149.00	1264.00
The Strand, Rye – Annual Permit per Car	£690.00	£759.00

**Car Parks – Camber Summer Tariffs (1 April – 30 September)**

	<b>Charges 2022/2023</b>	<b>Proposed Charges 2023/2024</b>
Up to 1 hour	£2.50	£3.00
1 – 3 hours	£6.50	£7.00
3 – 6 hours	£12.50	£14.00
6+ hours	£15.00	£18.00

N.B There is a possibility that Old Lydd Road car park may become unavailable for parking during the summer season as the Council plans to use this land for redevelopment.

**All other current car park tariffs, including pay and display charges are available online at [www.rother.gov.uk/carparks](http://www.rother.gov.uk/carparks)**



**FILMING CHARGES**

1066 Filming Location Charges

**Fees – per day, not including VAT** Per day = 12 hours (extra charged per hr after).

Half day rate discretionary

<b>All locations except Camber</b> <i>Camber Sands charges in red</i>	<b>Charges Stills Photography</b>	<b>Charges Live Filming or Video</b>
Student – evidence of uni place needed <i>(no filming over summer school holidays in Camber Sands unless approved by CO)</i>	Admin fee £50 +VAT	Admin fee £50 + VAT
Small Scale:  Unbranded editorial or small private / start up production company / photographer. <i>(no filming over summer school holidays in Camber Sands unless approved by CO)</i>	All £550+ (plus VAT) (£325 + VAT half day)  <i>Camber £600+ (plus VAT) (£425 half day)</i>	All £850+VAT - 650+ (plus VAT) (£325+ VAT half day)  <i>Camber £850+ (plus VAT) (£425 + VAT half day)</i>
Medium scale:  Nationally known newspapers / magazines Mid - famous brands TV programmes and documentaries <i>(no filming over summer school holidays in Camber Sands unless approved by CO)</i>	All £850+ (£425 + VAT half day)  <i>Camber £1,000+ (£500 + VAT half day)</i>	All £1,700 +VAT, £1,500 + <b>VAT £1,000+</b> (£500 + VAT half day)  <i>Camber £1,500+ (£850 + VAT half day)</i>
Large Scale:  Major Feature Film Commercial for large famous brand <i>(no filming over summer school holidays in Camber Sands unless approved by CO)</i>	All £1,500 - £2,500+ (£750 - £1,250 + VAT half day)  <i>Camber £2,000 - £3,000 (£1,000 - £1,500 + VAT half day)</i>	All £2,000 - £5,000+ (£1,000 - £2,500 + VAT half day)  <i>Camber £3,000 - £5,000 (£1,500 - £2,500 + VAT half day)</i>

Please note:

- Special requirements for car parking will be negotiated on a case by case basis
- Standard charges assume the land / asset remain open and that normal services are not disrupted - where this is not the case, charges will be negotiated on a case by case basis to account for any loss of income, costs incurred and service disruption.
- Bespoke requests may incur additional charges
- All fees and charges are subject to review and may change

**WASTE CHARGES**

Unless stated all charges include VAT @ 20%

**Bulky Waste Charges (a)**

	<b>Charges 2022/2023</b>	<b>Proposed Charges 2023/2024</b>
Up to 3 items	£40.00	£40.00
4 – 6 items	£75.00	£79.00
7 – 9 items	£110.00	£118.00
Additional items above, per 3 items	£40.00	£40.00

**Garden Waste Charges (b)**

	<b>Charges 2022/2023</b>	<b>Proposed Charges 2023/2024 (From 15 July 2023)</b>
Annual charge per container	£50.00	£55.00

**Food Hygiene Rating Scheme (FHRS)**

Unless stated all charges include VAT @ 20%

	2022/23	2023/24
First request for an inspection for FHRS scoring within three months of planned inspection	£150.00	£176.00
Further request for an inspection for FHRS scoring within three months of planned inspection	£200.00	£234.00
First request for an inspection for FHRS scoring after three months of planned inspection	Free	Free
Further request for an inspection for FHRS scoring after three months of planned inspection	£200.00	£234.00
Replacement FHRS sticker	£25.00	£29.00

Note: a discretionary service, fees should be set to reflect costs incurred, so the service can be provided

**Health Certificates (for food exported)**

Unless stated all charges include VAT @ 20%

**[INTERNAL] EXPORT HEALTH CERTIFICATES FOR FISH AND MOLLUSCS, INCLUDING INSPECTION**

	2022/23	2023/24
First hour (minimum)	£100.00	£120.00
Subsequent hours or part thereof	£100 per hour	£100 per hour

Note: a discretionary service, fees should be set to reflect costs incurred, so the service can be provided

**HEALTH CERTIFICATES (for other food exported)**

	2022/2023	2023/2024
First certificate issued	£70.00	£82.00
Subsequent certificates issued on the same working day (same batch)	£20.00 each	£20.00 each

Note: a discretionary service, fees should be set to reflect costs incurred, so the service can be provided

**ADMINISTRATION** (including withdrawn applications, photocopying and scanning) costs: £30 per hour or part thereof

**Environmental Health Fees required to be set by statute**

*Other fees are set by the Licensing and General Purposes Committee*

**HMO Licences (5 years)**

	<b>2022/23</b>	<b>2023/24</b>
Initial (first) Application Fee	£920.00	£920.00
Initial Issuing Fee	£50.00	£50.00
Combined Fee (if paid at the same time)	£950.00	£950.00
Additional fee if premises inspected and found not to be licensed	£300.00	£300.00
Renewal Application Fee	£650.00	£650.00
Renewal Issuing Fee	£50.00	£50.00
Combined Fee (if paid at the same time)	£680.00	£680.00

**CARAVAN SITES (MOBILE HOMES)**

<b>Relevant Protected Sites</b>	<b>Band</b>				
<b>Number of units on site</b>	<b>A</b> (2 – 5)	<b>B</b> (6 - 24)	<b>C</b> (25 - 99)	<b>D</b> (100+)	<b>E</b> (Single unit sites and family sites)
Annual Fee	No Fee Charged	£185.00 Plus £0.50 per unit for registration of fit and proper person	£215.00 Plus £0.50 per unit for registration of fit and proper person	£285.00	No Fee Charged

**Initial application to be registered as fit and proper person: £90** (£80 in 2022/23)  
**Appointed Manager Fee: £100**

If an application to be included on the register is not approved the fee will not be refunded.

**SCRAP METAL DEALER LICENCE (3 years)**

	<b>2022/23</b>	<b>2023/24</b>
New Application	£500.00	£500.00
Renewal	£400.00	£400.00
Variation	£60.00	£70.00

## OTHER FEES

	2022/23	2023/24
Service of Housing Act Notice	£350	£390
Temporary Road Closure Order Fee for Remembrance Day and during additional Bank Holiday weekends associated with Royal events are free	£100	£110
Environmental Information Request	£90	£105
Pavement Licences	£50 Reduced fee during pandemic	£200
Administration fee if an application withdrawn	N/A	From £100

**Proof of life verification for Foreign Pensions**

Proposed new charge

	<b>Proposed Charge 2023/2024 (From 1 April 2023)</b>
Proof of life verification for Foreign Pensions (per application)	£25.00